

Date Submitted: 12/99

Office: Vice President for Governmental Relations

General Description of Office:

This officer is responsible for the following committee: Legislation and Regulations Committee.

Specific Responsibilities	Time Line
1. Select the chair for the committee listed above. Meet with committee members and develop charges for the committees.	As necessary/on-going
2. Present the names of all committee members to the Executive Council at the fall meeting for approval.	Fall of each year
3. Prepare a written report to be given at each council meeting covering the activities of the committee and the officer.	On-going
4. Contact the chair after Council meetings to convey any questions or charges given by the President, membership, or Council members.	On-going
5. Present a written report at the annual business meeting held during the PSHA convention in the spring.	Submitted for publication
6. Prepare and present annual budgetary requests to the Treasurer and Executive Council.	As directed by Treasurer
7. Monitor and review the following as they may relate to the needs of the communicationally impaired and the professions of speech/language pathology, audiology and teachers of the hearing impaired: 7.1 PA legislative action 7.2 PA rules and regulations 7.3 Policy changes within relevant Commonwealth departments and agencies (i.e., Dept. of Education, Health, Public Welfare, etc.) 7.4 Federal Legislative action. 7.5 Regulation and policy changes within related education and health care professions (i.e., PA Academy of Audiology, Assoc. for Children with Learning Disabilities, PA Assoc.	On-going

VP for Governmental Relations

Specific Responsibilities	Time Line
for Retarded Citizens, etc.)	
7.6 Regulations and policy changes within ASHA	
8. Formulate PSHA policy proposals with respect to the preceding in consultation and discussion with appropriate PSHA committees and VP's, and PSHA's attorney. Submit such proposals to the Executive Council or its designee (PSHA's President) when time does not allow for full Council approval.	As needed
9. Submit for approval policy proposals and institute assertive and appropriate action via the Legislative Communication System, the PSHA Contact Network, the Committee on Inter-Professional Communication, and the Committee on Public Relations and Information.	As needed
10. Raise membership's awareness of the impact of legislation, rules and regulations and governmental agency policy the quality of services to the communicatively impaired and concomitantly on the status of the profession.	On-going, through PSHA publications
11. Maintain liaison with other state speech and hearing association governmental relations officers and committees with reference to common concerns.	As needed
12. Act as liaison to the Association's legal counsel and lobbyist.	On-going
12.1 Make recommendations as to the retention of the legal counsel and the lobbyist and advise Council of the current hourly fee.	Fall each year
12.2 Submit statements to Treasurer for services rendered by legal counsel and lobbyist.	Monthly
13. Respond to all questions, comments and concerns addressed to this VP from the membership.	As needed
14. Assist in keeping the legislative communication system current and functional.	On-going