



PENNSYLVANIA SPEECH-LANGUAGE-HEARING ASSOCIATION

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**Annual Report
Treasurer
June 2016**

ACTIVITIES

- Participated in Executive Board meetings
- Responded to emails and calls from business office and other board members
- Worked with PSHA office and Executive Board members to prepare 2015-2016 budget
- Monitored spending from approved budget
- Signed and dispersed checks
- Reviewed and signed PSHA tax return
- Provided financial report to PSHA membership at annual convention
- Provided feedback regarding budget items to Executive Board members

PLANS

- Continue to work with Executive Board and PSHA office regarding budget items
- Continue to monitor spending
- Work with PSHA office to prepare 2016-2017 budget

Respectfully submitted,

Nancy Carlino