

## Vice President for Governmental Relations

### General Description of Office:

This officer is responsible for the following task force: Licensure.

Specific Responsibilities	Time Line
Contact each chair after Board meetings to convey any questions or charges given by the President, membership or Board members.	On-going
Monitor and review the following as they may relate to the needs of the communicatively impaired and the professions of speech-language pathology, audiology and teachers of the hearing impaired: <ul style="list-style-type: none"> <li>• PA legislative action</li> <li>• PA rules and regulations</li> <li>• Policy changes within relevant Commonwealth departments and agencies (i.e., Dept. of Education, Health, Public Welfare, etc.)</li> <li>• Federal Legislative action.</li> <li>• Regulation and policy changes within related education and health care professions (i.e., PA Academy of Audiology, Assoc. for Children with Learning Disabilities, PA Assoc. for Retarded Citizens, etc.)</li> <li>• Regulations and policy changes within ASHA</li> </ul>	On-going
Formulate PSHA policy proposals with respect to the preceding in consultation and discussion with appropriate PSHA committees and VPs, and PSHA's attorney, if available. Submit such proposals to the Executive Board or its designee (PSHA's President) when time does not allow for full Board approval.	On-going
Raise membership's awareness of the impact of legislation, rules and regulations and governmental agency policy the quality of services to the communicatively impaired and concomitantly on the status of the profession.	On-going
Maintain liaison with other state speech and hearing association governmental relations officers and committees with reference to common concerns.	On-going
Act as liaison to the Association's lobbyist.	On-going
Respond to all questions, comments and concerns addressed to this VP from the membership.	On-going
Write reports for the <i>Keystater</i> at least twice per year Select the chairs for the task forces listed. Meet with committee members and develop charges for the task forces.	Twice per year (winter, spring, summer, fall) Spring/Summer of each year
Attend Board Meeting as a guest.	June of Year Elected

Term Officially Begins	July 1 of Year Elected
Read PSHA Policies and Procedures	July
Present the names of all task force members and task force objectives to the Executive Board at the September meeting.	September
Prepare report and attend the September Board Meeting	September
Communicate with task force chairs for preparation of the December Board Meeting.	December
Prepare report and attend the December Board Meeting.	December
Request meeting rooms for the task force meetings at the Annual Convention to the Association Management Company	January
Communicate with task force chairs for preparation of the April/Convention Board Meeting.	April/Convention
Prepare report and attend the April/Convention Board Meeting.	April/Convention
Present a written report at the annual business meeting of the Association to be published on the web.	April/Convention
Prepare and present annual budgetary requests.	April/May
Communicate with task force chairs for preparation of the June Board Meeting.	June
Prepare report and attend the June Board Meeting.	June
Make revisions to timeline as necessary.	June

*Revised: 9/2011*